

**Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
January 26, 2009**

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Board President, Vicky Roberts, called the meeting to order at 5:40 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call states as follows:** Dale Davenport – present; Jim Engelkemier– absent; Tricia Freeman – present; Dr. John Harris – excused; Joni Jones – present; Dr. Matt Neumann – not present (**arrived at 6pm**); Jane Nitchals – present; Vicki Roberts – present; Dr. Jeff Strohmyer - present.

**Staff Present:** Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Carol Timm, RN, Community Outreach Coordinator

**Guest(s) Present:** Jane Onken, Schleisman Onken & Associates; University of Nebraska Medical Center nursing students: Amanda Lerum, Melissa Carter, Angela Fowler, Eileen Pabelico.

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

Jones moved, seconded by Davenport to accept the agenda as submitted. Roll call states as follows: Davenport – aye; Engelkeimer – not present; Freeman – aye; Dr. Harris – excused; Jones – aye; Dr. Neumann – not present at time of roll call; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye.

**Approval of August 25, 2008 Meeting Minutes:**

Jones moved, seconded by Dr. Neumann to approve the August 25, 2008 meeting minutes as submitted. Roll call states as follows: Davenport – excused; Engelkemier– absent; Freeman – excused; Dr. Harris – absent; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye.

**Approval of October 27, 2008 Meeting Minutes:**

Dr. Strohmyer moved, seconded by Jones to approve the October 27, 2008 meeting minutes. Roll call states as follows: Davenport – abstain; Engelkemier– absent; Freeman – abstain; Dr. Harris – excused; Jones – aye; Dr. Neumann – not present at the time of roll call; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye.

**\*NOTE: The staff presentation was done before the audit presentation because Onken was not present at scheduled time.**

**Staff Presentation: Carol Timm, RN, Community Outreach Coordinator**

Timm presented her program: Sharing & Caring: A Public Health Approach to Pregnancy & Newborns. This is a free home visit service that Timm is offering to prenatal and postnatal mothers and babies the Sarpy and Cass County area. Timm covers topics like breastfeeding, healthy baby weight and any topics parents have regarding parenting. Timm also works with the family physician to keep him or her updated on the patient's progress. To date, Timm has made 62 home visits in Sarpy and Cass Counties.

**Presentation: Fiscal Year 2007-2008 Audit Report, Jane Onken**

Davenport moved, seconded by Freeman to approve the FY07-08 audit report as submitted. Roll call states as follows: Davenport – aye; Engelkemier- absent; Freeman – aye; Dr. Harris – excused; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

**Treasurer's Report:**

Davenport moved, seconded by Jones to defer approval of the Treasurer's report until the March 23, 2009 meeting. Roll call states as follows: Davenport – aye; Engelkemier– absent; Freeman – aye; Dr. Harris – excused; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

**Director's Report:**

Kelly suggested in order to be fiscally conservative, due to the current state of the economy, the Department does not begin any new programs or hire any new staff, unless needed, for at least a year.

Staff members Monica Ulses and Cindy Ossino will be presenting a program on senior cardiac health at the local senior centers.

Every Friday, Kelly participates in Legislative conference calls where all bills are discussed.

Kelly has been unable to obtain a copy of the final report from the Centers of Disease Control (CDC) on the health study that was done in Cass County.

Kelly thanked Dr. Strohmeyer for coming to the monthly staff meetings and opening up discussion for the staff.

Kelly discussed the Nebraska Dental Mission of Mercy that will be held in July at Papillion-LaVista South High School. This is two days of free dental care for the community.

**Other Business:** Nothing to report

**Standing Committee Reports:**

**Nominating Committee:** Nothing to report

**Policy Committee:** Davenport asked Ponec if he could email the policies to the BOH.

**Personnel Committee:** Nothing to report

**Program Development:** After a discussion with the Executive Committee Dr. Neumann moved, seconded by Jones to disband the Program Committee. Roll call states as follows: Davenport – aye; Engelkemier – absent; Freeman – aye; Dr. Harris – excused; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

**Medical Director's Report:** Dr. Strohmeyer is very impressed with the work that Monica Ulses, RN, does on the infectious disease investigations, as well, he is impressed with all of the staff members.

**Public Input:** None

**Information:**

Announcements: Roberts informed the BOH of a very interesting book regarding a public health matter, *A Never Event*.

Freeman noted that as an active volunteer with Center Against Sexual and Domestic Abuse, Inc, is very pleased to have Carol Timm, RN, joining.

Correspondence: Nothing to report

Next meeting: Monday, March 23, 2009, 5:30 pm at the offices of the Sarpy/Cass Department of Health & Wellness.

**Adjournment:**

The meeting was adjourned at 7:30pm. Roll call states as follows: Roll call states as follows:  
Davenport – aye; Engelkemier – absent; Freeman – aye; Dr. Harris – excused; Jones – aye; Dr.  
Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

ATTEST:

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Vicky Roberts, President  
Sarpy/Cass Board of Health

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Matt Neumann, DDS, Secretary/Treasurer  
Sarpy/Cass Board of Health