

SARPY/CASS DEPARTMENT OF HEALTH & WELLNESS

MEETING MINUTES Midlands Hospital - Boardroom

February 25, 2003 6:30 PM

The meeting was called to order at 6:31 PM by President Virgil Keller on February 25, 2003 in the Board Conference Room at Midlands Community Hospital, 11111 S. 84th, Papillion, NE.

ROLL CALL, APPROVAL of MINUTES, and TREASURER=S REPORT

Present:

Board Members: Kathy Burson; Bob Clancy; Aldona Doyle; Dr. Linda Ford (via telephone); Virgil Keller; Nancy Noda; Nancy Reissig; Dr. Matt Severin; and Frank Varon

Staff Members: Kay Nikodym, Sarpy County Administrator=s Office, recorded the meeting. Marcy Bruggeman, Sarpy/Cass Health Department Administrative Assistant; Lee Polikov, Sarpy County Attorney; Maria Reiter, Sarpy/Cass Bioterrorism Coordinator; and Mary Reiter, Sarpy/Cass Health Department Intern.

Guests: Mary Balluff and Kathryn Blanke of the Douglas County Health Department; Barb Cortese of KKSC Radio; Delena Givens of the Sarpy County Tobacco Coalition; and Sally Jochems.

Aldona Doyle moved, seconded by Kathy Burson to approve the minutes of the January 28, 2003 meeting. Ayes: Keller, Reissig, Burson, Doyle, Severin, Noda, Varon and Clancy. Nays: None. Absent: Ford. Motion carried. Bob Clancy reminded the group that Cass County should always be mentioned in relation to the Health Board, as well as Sarpy County.

The February 2003 Treasurers report was presented. Dr. Matt Severin moved to accept the Treasurers report. Kathy Burson seconded the motion. Ayes: Noda, Reissig, Keller, Burson, Varon, Doyle, Clancy and Severin. Nays: None. Absent: Ford. Motion. Dr. Varon did ask if Jim Sitrick would check with the Sarpy County Fiscal Administrator regarding investment of funds.

Dr. Ford joined the meeting via telephone conference call.

GUEST PRESENTATIONS:

Mary Balluff and Kathryn Blanke of the Douglas County Health Department were present representing the Douglas/Sarpy County WIC Program. Ms. Balluff gave an overview of the Douglas/Sarpy Program including history or how the two counties joined into one program. They have a software program that allows them to accumulate data/statistics by county. Ms. Blanke outlined the priority projects they are working with: 1) Obesity in children - addressing proper dietary needs; 2) Folic acid study in pregnant women/teens; 3) Lead level study in children - working with University of Nebraska, Omaha; 4) Kid=s Vision - eye testing of 1-5

year olds concentrating on lazy eye; and 5) Bone density studies of 4 year olds comparing results with breast-fed versus formula fed children. The WIC Program was asking for support from the Sarpy/Cass Dept of Health and Wellness Board.

Delena Givens from the Sarpy County Tobacco Coalition asked the Board to consider collaborating with the Sarpy County Tobacco Coalition, which is funded through Health and Human Services. The Coalition has three major focus areas for the control of tobacco: 1) Smoke-free restaurants in Sarpy County; 2) Smoke-free schools in Sarpy County; and 3) Control of tobacco sales to minors. Ms. Givens asked for help in seeking funding with the Tobacco Control programs in the form of partnership or coalition.

Virgil Keller answered for the Board stating any decisions regarding participation with the WIC Program and/or the Tobacco Coalition would be made following the results of the Needs Assessment. The topics are definitely topics of interest to the Health Board. Bob Clancy did raise concern regarding the legislative mandate for the Board entering into agreements of this nature.

OLD BUSINESS

The Liability Insurance issue has been an ongoing problem with the Health Board. Bob Clancy spoke with Craig Nelson, Executive Director of NIRMA, at the County Officials Workshop in Kearney last week and reported that NIRMA has been pursuing the issue. Jim Sitrick met with Sarpy County Fiscal Administrator Brian Hanson, NIRMA Executive Director Craig Nelson, representatives of AON Insurance and Sarpy Deputy County Attorney Mike Smith on Friday, February 21 in an effort to settle this issue.

Jim Sitrick introduced new Health Department staff members: Maria Reiter, Sarpy/Cass Bioterrorism Coordinator; Marcy Bruggeman, Administrative Assistant; and Mary Reiter, Volunteer Intern. Maria and Mary have produced a brochure to be handed out at the Sarpy County Health Fair on February 27, 2003. They created a logo and asked the Board to help with a motto to go with the logo - all of which would be on the brochure. The Board would like input into the creation of a logo for the Health Department. Dr. Severin moved the Public Relations Committee to become involved in the creation of a logo and motto and present the results to the March 2003 Board meeting. Seconded by Dr. Ford. Ayes: Ford, Doyle, Noda, Burson, Clancy, Severin, Varon and Reissig. Nays: None. Motion carried.

Jim Sitrick gave a brief overview on the Bioterrorism, Maternal Child Health, and Health Alert Network grants. In the future, the quarterly reports will be presented at the Health Board meetings.

Jim Sitrick, Marcy Bruggeman, and Maria Reiter met with Dr. Ian Newman with Buffalo Beach Company to discuss the implementation of the Needs Assessment procedures on February 14, 2003. The staff discussed the mechanics needed to implement the assessment. Dr. Newman will attend the March 2003 Board meeting to bring the Board up to date on progress of the project. Jim Sitrick passed out a memo written by Dr. Newman in summary of the February 14, 2003 meeting. Virgil Keller asked that the Needs Assessment Task Force meet and present their recommendations in writing to the full Board at the March 2003 meeting.

Nancy Reissig had expressed her desire to resign the Treasurers position on the Board. Bob

Clancy had been asked to fill that position. Mr. Clancy is unable to fill the Treasurers position at this time and Nancy Reissig has agreed to continue as Treasurer of the Sarpy/Cass Department of Health and Wellness Board.

In April of 2003, three Sarpy County Board member=s terms will expire. Virgil Keller requested the Nominating Committee meet to nominate candidates to fill the three positions. The candidate=s names will be presented at the March Board meeting and following consensus by the Health Board will be presented to both the Sarpy and Cass County Board of Commissioners for their appointment. The new term will be for three years.

NEW BUSINESS:

Nancy Noda moved to invite the local Health Boards in Sarpy County and the local Health Boards in Cass County to the March 2003 meeting of the Sarpy/Cass Department of Health & Wellness Board. Bob Clancy seconded. The purpose of this invitation would be to clarify issues between the Boards. Jim Sitrick has a sample of an interlocal agreement which could be considered between the Boards. Ayes: Ford, Noda, Doyle, Keller, Burson, Clancy, Severin, Varon, and Reissig. Nays: None. Motion carried. The City Health Departments will be addressed at a later date.

Jim Sitrick reported that Sarpy County has office space available for the Sarpy/Cass Department of Health & Wellness in the Extension area of the South East Annex on the Sarpy County Campus. The Department will move in when the modification and wiring is completed.

The Epidemiology Office of Douglas County would like to team up with the Sarpy/Cass Department of Health & Wellness to apply for a Nebraska Health Care Cash Fund grant to set up a Tuberculosis Surveillance project. Jim Sitrick would need the Board=s approval to pursue this grant. Kathy Burson brought up sustainability of the grant funds. Jim will meet later this week with Rosanne Mastio. The Board would like Jim to pursue this grant and get more information.

Jim Sitrick asked for authority to apply for grants when they come up as many times there is a 10 day or less window to submit applications. The Board advised him to use caution in applying for grants, they would like to be informed by e-mail of the applications, and did grant authority to pursue grant applications. Lee Polikov, County Attorney, cautioned the Board in giving blanket authority as some grants required Board approval and the Board cannot delegate that approval.

OPEN DISCUSSION:

Kathy Burson moved to sign the request by the American Lung Association of Nebraska for the Sarpy/Cass Department of Health & Wellness to support their endorsement of smoke-free work place and public places. Nancy Reissig seconded. Bob Clancy clarified his thoughts supporting fairness and equality for all citizens. Open discussion of the motion was held. Ayes: Noda, Doyle, Burson, Clancy, Keller, Severin, Varon, Reissig, and Ford. Nays: None. Motion carried

At the request of Louis Allgayer, Chairman of the Cass County Board of Commissioners, Bob Clancy moved that Cass County and Sarpy County enter into an interlocal agreement to comply with the HIPAA standards as they relate to the Sarpy/Cass Department of Health &

Wellness. Dr. Varon seconded. Ayes: Noda, Doyle, Burson, Clancy, Keller, Severin, Varon, Ford and Reissig.

ANNOUNCEMENTS:

The next meeting of the Sarpy/Cass Department of Health & Wellness Board will be March 25, in the Executive Board Room at the Midlands Alegent Hospital , 11111 S. 84th, Papillion, NE.

Dr. Ford disconnected the telephone conference call at this time.

ADJOURNMENT:

Dr. Severin moved that the meeting be adjourned. Nancy Noda seconded. Ayes: Noda, Doyle, Varon, Burson, Clancy, Keller, and Reissig. Nays: None Absent: Ford. Motion passed. The meeting was adjourned at 9:00 P.M.

President, Sarpy/Cass Dept. of Health & Wellness

ATTEST:

Treasurer/Secretary