

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
April 23, 2007**

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Board President, Virgil Keller, called the meeting to order at 6:35 p.m. on April 23, 2007 at the Sarpy/Cass Department of Health & Wellness.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Dale Davenport – absent; Jim Engelkemier – present; Dr. Linda Ford – absent (**arrived at 6:45pm**); Joni Jones - present; Virgil Keller – present; Carrie Krist – absent; Dr. Matt Neumann – present; Nancy Noda – present (**via conference call**); Vicki Roberts – absent.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

Guest(s) Present: Andrea Skolkin, Chief Executive Officer, OneWorld Community Health Center.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

The agenda was approved by consensus of the Board. No roll call taken.

Approval of February 26, 2007 Meeting Minutes:

Engelkemier moved, seconded by Jones to approve the February 26, 2007 meeting minutes. Roll call states as follows: Davenport – absent; Engelkemier – aye; Dr. Ford – not present; Jones - aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – absent.

Presentation – Andrea Skolkin, CEO, OneWorld Community Health Center

Skolkin is seeking a letter of support and commitment from the Board of Health for the High Poverty County Initiative grant that OneWorld is applying for to address the various medical needs to under or un-insured residents of Cass County. This grant opportunity is being offered by the National Association of Counties (NACo) and the National Association of City and County Health Officials (NACCHO).

Jones moved, seconded by Dr. Ford to approve a letter of support and commitment to be written on behalf of the Board. Roll call states as follows: Engelkemier – aye; Davenport – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – absent.

Treasurer's Report:

In Roberts' absence Kelly presented the budget report to the Board. It was requested that periodically, a balance sheet of the Department's assets would also be provided for the Board's information.

Dr. Ford moved, seconded by Jones to approve the Treasurer's Report. Roll call states as follows: Davenport – absent; Engelkemier – aye; Dr. Ford – aye; Jones - aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – absent.

Director's Report:

Kelly presented a copy of a smoking ban resolution for the Sarpy/Cass Department of Health. She asked to Board if they would like her to draft and sign a resolution and then send to the State Legislators.

Dr. Ford moved, seconded by Engelkemier to approve the smoking ban resolution for the Sarpy/Cass Department of Health. Roll call states as follows: Engelkemier – aye; Davenport – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – absent.

Policy on Release of Information Regarding Communicable Diseases and other Reportable Diseases, Illness, or Poisoning written by Mike Polk, Department Attorney. This policy regards the release of information we may or may not have in the department.

Per Board discussion, Kelly will speak with Polk and have him change the title of this policy to Policy on Release of Information Regarding Communicable Diseases and other Reportable Diseases, Illness, or Poisoning **To Third Parties.**

Jones moved, seconded by Dr. Neumann to approve this policy with the title change. Roll call states as follows: Engelkemier – aye; Davenport – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – absent.

As requested by Amy Seys, Maternal Child Health (MCH)/Safe Kids Coordinator, Sarpy/Cass Chapter, Kelly asked the Board if Seys would be allowed to solicit donations from area businesses for safety events. It was the consensus of the Board to allow Seys to solicit donations, and policy will be made at a later date once the Department has had some experience with this type of activity.

Local Health Directors have applied for a grant through the Every Woman Matters program to provide breast and cervical cancer screenings for those who meet the income criteria.

All Health Departments have purchased a software package that will enable us to create a health self-assessment for citizens.

Standing Committee Reports:

Nomination Committee: No report

Policy Committee: No report

Personnel Committee: No report

Program Development: Per Board discussion, it was decided to temporarily suspend the mini-grant program until we could look at several issues around it. The “faith-based” applications that we get and whether we want to expand staff to do more programs or continue to fund outsiders.

Medical Director's Report: Dr. Ford gave a presentation on Asthma Updates

Finance Committee: No report

Public Input: None

Information:

Correspondence: None

Next Meeting: Monday, May 21, 2007, time TBA

Adjournment:

Jones moved, seconded by Englekemier to adjourn the meeting. Roll call states as follows: Engelkemier – aye; Davenport – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – absent.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health