

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
April 28, 2008**

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Board President, Virgil Keller, called the meeting to order at 5:35 p.m. on April 28, 2008 at the offices of the Sarpy/Cass Department of Health & Wellness.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: Dale Davenport – present; Jim Engelkeimer – absent; Dr. Linda Ford – absent (**joined the meeting via conference call at 6pm**); Tricia Freeman – present; Joni Jones – present; Virgil Keller – present; Dr. Matt Neumann – absent (**arrived at 6:15pm**); Nancy Noda – present; Vicki Roberts – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

Guest(s) Present: Jamesena (Jamie) Grimes Moore, Vice President, Volunteer & Community Services, United Way of the Midlands

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Approval of January 28, 2008 Meeting Minutes:

Amendment to the January 28, 2008 meeting minutes: a quorum was present at 6:20pm; all voting took place there after.

Davenport moved, seconded by Roberts to approve the January 28, 2008 meeting minutes as amended. Roll call states as follows: Davenport – aye; Engelkeimer – absent; Dr. Ford – absent; Freeman – aye; Jones – aye; Keller – aye; Dr. Neumann – absent; Noda – aye; Roberts – aye.

United Way 2-1-1 Contract

NOTE: Keller, being an employee of the United Way of the Midlands, will abstain from any voting on the matter of the 2-1-1 contract.

Ms. Moore disseminated an updated Memorandum of Understanding (MOU) to the Board. Moore also presented to the Board the purpose of 2-1-1.

Davenport made the motion to table a decision on continuing to support the 2-1-1 program until Kelly can gather more information.

Dr. Ford moved, seconded by Noda to table a decision on continuing to support the 2-1-1 program. Roll call states as follows: Davenport – aye; Engelkeimer – absent; Dr. Ford – aye; Freeman – nay; Jones – aye; Keller – abstain; Dr. Neumann – abstain; Noda – aye; Roberts – nay.

Treasurer's Report:

Dr. Nuemann moved, seconded by Jones to approve the treasurer's report as presented. Roll call states as follows: Davenport – aye; Engelkeimer – absent; Dr. Ford – aye; Freeman – aye; Jones – aye; Keller – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Director's Report:

Kelly reported the following information to the Board:

Nancy Braswell and Jenny Steventon produced a booklet about being prepared for a disaster. Each Board member received a copy.

Kelly has not received the results from Professional Research Consultants (PRC) needs survey they are doing for Sarpy County. It should be received sometime next month.

Per Kelly the Center for Disease Control (CDC) has randomly selected Cass County as one of 15 counties to have a CDC surveyor come and do a needs assessment.

Student, Rahman Strum, will be completing a minority needs assessment for the Department for his Capstone Project Course. Kelly passed out Rahman's project proposal.

In honor of April being Public Health Month, the SCDHW Environmental Health Coordinator, Jenny Steventon held a plastic bag recycling drive at Westmont Elementary School and Springfield Elementary. The total number of bags collected from both schools was 41,346.

Cindy Ossino, the School & Family Health Coordinator, is on the planning committee for the Nebraska Action for Health Kids Summit. Cindy's name and the Department name were both mentioned in the program as sponsors.

Monica Ulses, Public Health Nurse, investigated a small e-coli outbreak as well as a pertussis outbreak. Kelly added that she received an email from Dr. Safranek saying how much he enjoys working with the Sarpy/Cass Department of Health and how all cases are handled immediately.

Other Business:

Nothing to report

Standing Committee Reports:

Nomination Committee: Jones reported possible nominees for the position of Medical Director. She would like to have any available Board members sit down for a meeting with each one. The meeting will be arranged. Jones does have one person who is interested in a Board member position. She is waiting to hear back from two others.

Policy Committee: Davenport and Kelly are continuing to work on policies.

Personnel Committee: Nothing to report

Program Development: Nothing to report

Medical Director's Report: Nothing to report

Public Input: None

Information:

Announcements:

Correspondence: None

Next Meeting: Monday, May 19, 2008 at 6:30pm, at Confluence – Bookstore, Bistro & Business Center, located at 505 Cornhusker Road, #107, Bellevue, NE 68005.

Adjournment:

Jones moved, seconded by Freeman to adjourn the meeting at 7:30pm. Roll call states as follows: Davenport – aye; Engelkemier – absent; Dr. Ford – absent; Freeman – aye; Jones – aye; Keller – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health