

**Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
May 21, 2007**

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Board President, Virgil Keller, called the meeting to order at 5:35 p.m. on May 21, 2007 at the Sarpy/Cass Department of Health & Wellness.

**Roll Call:**

Erin Ponec, Acting Recorder, conducted Roll Call

**Roll Call States as follows:** Dale Davenport – present; Jim Engelkemier – absent; Dr. Linda Ford – not present (**arrived at 6:05pm**); Joni Jones - present; Virgil Keller – present; Carrie Krist – absent; Dr. Matt Neumann – not present (**arrived at 6pm**); Nancy Noda – present; Vicki Roberts – absent.

**Staff Present:** Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

**Guest(s) Present:** Sue Warner, Blue Cross/Blue Shield of Nebraska; Mike Polk, Adams & Sullivan

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

Remove: Medical Director will not be giving the Asthma Information Update. That presentation was given at the April 23, 2007 meeting.  
The agenda was approved by consensus of the Board. No roll call taken.

**Approval of April 23, 2007 Meeting Minutes:**

Roberts moved, seconded by Jones to approve the April 23, 2007 meeting minutes as submitted. Roll call states as follows: Engelkeimer – absent; Davenport – aye; Dr. Ford – not present; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – not present; Noda – aye; Roberts – aye.

**Sue Warner, Blue Cross/Blue Shield – National Association of County Officials Health Insurance Plans:**

Ms. Warner gave information about the insurance policy offered through NACO. Warner explained that eligible employees will have to fill out a health history form and may be rated 25% higher if there are any “red flags”.

The Board requested having Mike Williams, Williams-Deras & Associates, bring new health insurance bids to the Board, further discussion will be held at the July meeting.

**Mike Polk – Policy on Release of Information Regarding Communicable Diseases and other Reportable Diseases, Illness, or Poisoning:**

Per Polk, the first policy written on disclosure is statutorily mandated; no additional verbiage should be added. Polk suggested writing a second policy in regards to open records. The Board officially asked Polk to draft a second policy regarding open records.

Noda moved, seconded by Jones to remove the words “to a third party” from the original policy amendment (for more information see April 23<sup>rd</sup> meeting minutes in Director’s Report). Roll call states as follows: Engelkeimer – absent; Davenport – aye; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

**Treasurer's Report:**

Roberts presented the budget report in detail.

Dr. Ford moved, seconded by Davenport to approve the Treasurer's Report. Roll call states as follows: Engelkeimer – absent; Davenport – aye; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

**Director's Report:**

Kelly reported that next year's Bio-terrorism contract has been approved by the state. Also, funding was received for the Safe Routes to School program that will be led by Amy Seys, Sarpy/Cass Safe Kids Coordinator.

**Standing Committee Reports:**

**Nomination Committee:**

**Board Member Term Renewals (seat to be held until May 2010):** Joni Jones, Vicky Roberts and Jim Engelkeimer.

Jones moved, seconded by Noda. Roll call states as follows: Engelkeimer – absent; Davenport – aye; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

**Election of Officers (seat to be held until May 2008):** Virgil Keller, President; Nancy Noda, Vice President; Vicky Roberts, Secretary/Treasurer.

Jones moved, seconded by Davenport. Roll call states as follows: Engelkeimer – absent; Davenport – aye; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

**Policy Committee:** No report

**Personnel Committee:** No report

**Program Development:**

**Medical Director's Report:** No report

**Finance Committee:** No report

**Public Input:** None

**Information:**

**Correspondence:** None

**Next Meeting:** Monday, July 23, 2007, location and time TBA

**Adjournment:**

Jones moved, seconded by Noda to adjourn the meeting at 7pm. Engelkeimer – absent; Davenport – aye; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

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Virgil Keller, President  
Sarpy/Cass Board of Health

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Vicky Roberts  
Secretary/Treasurer  
Sarpy/Cass Board of Health