

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
May 24, 2010**

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Board President, Vicky Roberts, called the meeting to order at 5:40 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: John Baroni – present; Dale Davenport – present; Dr. John Harris – present; Joni Jones – absent; Dr. Matt Neumann – present; Jane Nitchals – excused ; Vicki Roberts – present; Dr. Jeff Strohmyer – present; Dale Tedder - present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder. **In attendance for an introduction:** Jane Husz, Safe Kids Coordinator/Public Health Nurse; Lindsay Johnston, Data Analyst/Health Educator.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Dr. Strohmyer moved, seconded by Tedder to approve the agenda. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

Approval of Meeting Minutes:

Correction to the March 15, 2010 minutes: Standing Committee Reports section: Davenport should have abstained from voting regarding his re-nomination to the Board. However, without Davenports vote, a quorum was not present. Another vote will take place tonight to supersede the last meeting vote.

Dr. Harris moved, seconded by Baroni to approve the March 15, 2010 meeting minutes with the change. Roll call states as follows: Baroni – aye; Davenport – abstain; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

Discussion: Revival of Department mini-grant program:

Kelly and the Board discussed the possibility of reviewing the mini-grant program. Kelly and the BOH feel that there are deserving and sustainable programs in the community that would benefit from the funds.

Kelly previewed the form a requesting agency would have to complete. This form includes a narrative section to explain how the monies would be utilized. Kelly suggested the grants would be worth \$5,000 at the most. All forms would be turned into Kelly, who in turn would meet with the Executive Committee to review applicants.

The BOH has asked that Kelly compile a list of all applicants to bring back to the BOH. Recipients would then be decided upon by the BOH.

Tedder moved, seconded by Dr. Harris to accept the modified mini-grant program not to exceed \$5,000 per grant approval. Roll call states as follows: Roll call states as follows: Baroni – aye; Davenport – abstain; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

REVISION: After further discussion, Tedder moved, seconded by Dr. Harris to establish a fiscal year amount of \$70,000 for the mini-grant; along with the stipulation that the BOH has the right to change the amount at any time. Roll call states as follows: Baroni – aye; Davenport – abstain; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

Presentation: Overview of Healthcare Reform – Dale Davenport

Davenport would like to move this presentation to the July meeting due to BOH member time constraints.

Treasurer's Report:

Baroni moved, seconded by Dr. Strohmyer to approve the treasurer's report as submitted. Roll call states as follows: Baroni – aye; Davenport – abstain; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

Closure of the Payflex account at American National Bank:

This account will be closed now that the Department employees are using the Health Savings Account (HSA).

Tedder moved, seconded by Davenport to close the payflex account. Roll call states as follows: Baroni – aye; Davenport – abstain; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

Director's Report:

Kelly reported the following:

- 5 confirmed whooping cough cases in a Papillion school.
- One month ago, there was a measles and mumps scare.

Kelly commended the good work done by Monica Ulses, Public Health Nurse, during these two cases.

- 5/17/10 – Kelly met with the Department staff to review goals and strategies for the year. The staff would like to pursue holding workshops regarding "Risky Behaviors". Kelly has formed a committee in the Department to explore ideas on this topic.
- The new dress code has been enforced and is work very well.

Other Business:

Roberts has served two consecutive 3 year terms. According to the by-laws she must vacate her BOH seat.

Davenport moved, seconded by Baroni to table this action at this time to take under advisement the information regarding Roberts' BOH status for the BOH to review the matter along with the by-laws and then consider the matter in the future. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

Also, Kelly will call Mark Wayne at Sarpy County regarding Joni Jones' meeting attendance.

Standing Committee Reports:

Nominating Committee: Renewal of Dale Davenport's BOH term.

Dr. Harris moved, seconded by Baroni to renew Dale Davenport for another BOH term. Roll call states as follows: Baroni – aye; Davenport – abstain; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

Policy Committee: Nothing to report

Personnel Committee: Nothing to report

Medical Director's Report: Per Dr. Strohmyer, Monica Ulses, Public Health Nurse, does an excellent job with the disease surveillance.

Public Input: None

Information:

Per Kelly the car is on order. The National Association of Local Boards of Health is in Omaha this year.

Next Meeting: July 12, 2010, at 5:30pm, at the SCDHW offices.

Adjournment:

Tedder moved, seconded by Dr. Neumann to adjourn the meeting 6:50 p.m. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Jones – absent; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye.

ATTEST:

Vicky Roberts, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health