

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
July 12, 2010**

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Board Vice President, Dale Davenport, called the meeting to order at 5:40 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: Joni Albrecht – absent ; John Baroni – present; Dale Davenport – present; Dr. John Harris – absent; Dr. Matt Neumann – present; Jane Nitchals – present ; Vicki Roberts – excused; Dr. Jeff Strohmyer – present; Dale Tedder - present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Dr. Strohmyer moved, seconded by Tedder to approve the agenda. Roll call states as follows: Albrecht – absent; Baroni – aye; Davenport – aye; Dr. Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Approval of Meeting Minutes:

Amendment to the May 24, 2010 minutes: The Executive Committee had recommended a change to the mini-grant approval process. The Executive Committee recommended that the Director review and evaluate all submissions. Kelly will present her recommendations to the Executive Committee for approval. Kelly will then provide a summary of the mini-grant applications, including the amount that was funded, to the BOH members at the next meeting. The BOH accepted the Executive Committee's recommendations to revise and review the approval process.

Tedder moved, seconded by Baroni to approve the March 15, 2010 meeting minutes with the amendment. Roll call states as follows: Albrecht – absent; Baroni – aye; Davenport – aye; Dr. Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Department Insurance Renewal Information – Dale Tedder:

Tedder met with Mike Williams, Williams-Deras & Associates, regarding the Department insurance renewal. Due to the small group of employees, the BOH discussed possibilities of joining together with a larger agency (i.e. Sarpy County). Kelly will speak with Mark Wayne at Sarpy County. Williams will be in attendance at the August meeting to review options and recommendations for the healthcare plan.

Presentation: Overview of Healthcare Reform – Dale Davenport

Davenport would like to move this presentation to another time due to BOH member time constraints.

Director's Report:

Kelly reported the following:

- Tetanus vaccine was provided by the Department to the Bellevue Police Department during the flooding. So far, 14 police department first responders have been vaccinated.
- Kelly, Nancy Braswell and Jenny Steventon have been invited to participate in a major casualty drill at Offutt Air Force Base on August 14th.

Other Business:

Nothing to report

Standing Committee Reports:

Nominating Committee: Kelly will draft a letter that will be sent to Joni Albrecht, as well as the other commissioners and Mark Wayne, regarding Albrecht's lack of meeting attendance.

Kelly read a letter from Vicky Roberts resigning her position on the BOH due to term limits; the BOH will seek a Cass County candidate for this position. If the nominating committee is unable to find a suitable Cass County representative, the BOH discussed the possibility of amending the by-laws so that Vicky Roberts could be asked to rejoin the BOH.

Davenport motioned to remove Joni Albrecht as the Chair of the nominating committee due to her extended absence.

Baroni moved, seconded by Nitchals to remove Albrecht as nominating committee chair. Roll call states as follows: Albrecht – absent; Baroni – aye; Davenport – aye; Dr. Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

New nominating committee members: Dr. Strohmyer, chair; Dale Tedder and John Baroni.

Tedder moved, seconded by Dr. Neumann to accept the following nominations for the nominating committee. Roll call states as follows: Albrecht – absent; Baroni – aye; Davenport – aye; Dr. Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Nomination of Officers: Slate: Dale Davenport, President; Jane Nitchals, Vice President; Dr. Neumann, Treasurer.

Tedder moved, seconded by Baroni to accept the slate as presented. Roll call states as follows: Albrecht – absent; Baroni – aye; Davenport – aye; Dr. Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Policy Committee: Dr. Strohmyer moved, seconded by Baroni to amend the by-laws to state: a BOH members second term may be extended for up to one year or until a suitable replacement is found. Exiting member would be required to be off the BOH for one year if replacement is found.

Dr. Strohmyer moved, seconded by Baroni to accept the amendment. Roll call states as follows: Albrecht – absent; Baroni – aye; Davenport – aye; Dr. Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Davenport and Kelly have drafted a policy regard a Financial Code of Ethics to put in place in the Department. All BOH members and staff will be required to sign the document.

Tedder moved, seconded by Nitchals to accept the Financial Code of Ethics. Roll call states as follows: Albrecht – absent; Baroni – aye; Davenport – aye; Dr. Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Personnel Committee: Nothing to report

Medical Director's Report: Nothing to report

Public Input: None

Information:
Nothing to report

Next Meeting: August 23, 2010, at 5:30pm, at the SCDHW offices.

Adjournment:
The meeting was adjourned at 7:00 p.m. by consensus of the BOH. No roll call was taken.

ATTEST:

Dale Davenport, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health