

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
July 23, 2007**

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Board President, Virgil Keller, called the meeting to order at 5:30 p.m. on July 23, 2007 at the Sarpy/Cass Department of Health & Wellness.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Dale Davenport – absent; Jim Engelkemier – present; Dr. Linda Ford – not present (**arrived at 6:05pm**); Joni Jones - present; Virgil Keller – present; Carrie Krist – absent; Dr. Matt Neumann – present; Nancy Noda – present; Vicki Roberts – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Cindy Ossino, School & Family Health Coordinator

Guest(s) Present: Roxanne Pfeifer, Rishel & Pfeifer; Mike Williams, Williams-Deras & Associates

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Agenda was approved by consensus.

Approval of May 21, 2007 Meeting Minutes:

Roberts moved, seconded by Jones to approve the May 21, 2007 meeting minutes as submitted. Roll call states as follows: Engelkeimer – aye; Davenport – absent; Dr. Ford – not present; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Mike Williams, Williams-Deras & Associates – Department Insurance Renewal

Williams has acted as the Department insurance broker since the Department autonomy in October 2004.

Williams distributed a health insurance coverage breakdown for the Sarpy/Cass Department of Health. The Department's current health insurance policy is through United Health Care. Williams is beginning to look at other insurance companies and policies, and will have more information for the BOH at the September board meeting, with enough time for the October 1st renewal date.

Presentation: Action for Healthy Kids, Cindy Ossino:

Per Ossino, Action for Healthy Kids is a state wide non-profit group working to address the youth obesity/overweight issue in the schools. Ossino is part of the nutrition committee and the marketing/communications committee for the group.

Projects completed: Food Standard – helping schools to make healthier choices in their cafeteria, vending machines, etc; Resource guide put together by the nutrition committee; Wellness policies, schools were offered assistance to help them get their wellness policies in place and implemented. Ossino assisted in planning a successful recognition awards banquet, and developing a website that provides ideas fro promoting good nutrition for students and their families.

Budget for Fiscal Year 2007-2008, Roxanne Pfeifer

Pfeifer presented the proposed budget for 2007-2008 to the Board. The final budget hearing will be September 10, 2007. The budget must be submitted to the State of Nebraska by September 20, 2007. The Board members asked several questions and noted the need for some minor changes for consistency between the program budgets. The next meeting will be announced for the budget approval in the event the public wish to participate and ask questions prior to the formal approval of the budget.

Treasurer's Report:

No report. The budget was presented in lieu of the treasurer's report.

Director's Report:

Roberts inquired about the status of the grant submitted by One World Community Health Center to implement a health clinic in Cass County. Per Kelly, they will make the announcement in August. Kelly will keep the Board informed.

The MAPP meetings are going very well; Kelly is very pleased with community representation and participant enthusiasm. The next meeting will be held July 30, 2007 at the Department office from 9am – 12pm.

Noda expressed interest to Kelly about the Department holding an adult flu shot clinic this season. Kelly is very interested in the Department holding a flu shot clinic and will utilize the Department nurses.

Other Business: NA

Standing Committee Reports:

Nomination Committee: Jones would like the other Board members to speak with her if anyone is interested in an officer position on the Board after the current officers terms expire by May 2008. Three board members will be rotating off and will need to be replaced by new members.

Policy Committee: In Davenport's absence, Kelly reported that the two of them have been working together about regarding policies. The Personnel Manual is complete. Kelly and Davenport have formulated an outline pertaining to the mission statement, statutes and essential public health services and building on that they will move to internal policies, i.e. school surveillance, food borne illness investigation, etc. There will also be another section regarding the handling of public health nuisances.

Personnel Committee: Per Keller, there was a meeting held to discuss the appropriate way to handle a personal issue of one of the staff members. Board members were informed of the issue and that the staff member was advised to take specific steps to address the issue.

Program Development: Nothing to report

Medical Director's Report: Dr. Ford gave a presentation about measures to prevent disease associated with animals and public settings.

Finance Committee: No report

Public Input: None

Information:

Announcements: Per Keller there will be a letter drafted to Carrie Krist regarding her absences from the meetings.

Correspondence: None

Next Meeting: Monday, September 10, 2007, 5:30pm in Cass County, location TBA

Adjournment:

Jones moved, seconded by Neumann to adjourn the meeting at 8:10pm. Engelkeimer – aye; Davenport – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health