

Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
July 25, 2011

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Board President, Dale Davenport, called the meeting to order at 5:35p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: John Baroni – present; Dale Davenport – present; Dr. John Harris – not present (**arrived at 5:40 p.m.**); Dr. Matt Neumann – present; Jane Nitchals – excused; Vicky Roberts – present; Dr. Jeffrey Strohmeyer – present; Dale Tedder – present; Jim Warren – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Nancy Braswell
Emergency Response Coordinator.

Guests Present: None

Approval of Agenda

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Dr. Strohmeyer moved, seconded by Dr. Neumann to approve the agenda as submitted. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmeyer – aye; Tedder – aye; Jim Warren – aye.

Approval of Meeting Minutes

Amendment to May 23, 2011 meeting is as follows:

Tedder moved, seconded by Dr. Strohmeyer to enter into Executive Session at 7:00 p.m. to discuss personnel matters.

Roberts moved, seconded by Baroni to adjourn out of the Executive Session at 7:30 p.m.

Tedder moved, seconded by Dr. Neumann to approve the May 23, 2011 meeting minutes with the amendment. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmeyer – aye; Tedder – aye; Jim Warren – abstain.

Presentation – Nancy Braswell, Emergency Response Coordinator

Kelly thanked Braswell for a great job performed while Kelly was out of the office.

Braswell informed the BOH about how the Department aided emergency responders for both Sarpy and Cass counties during the flooding disaster.

Braswell has provided personal protective equipment; flooding reference guides; mosquito repellent wipes and mosquito dunks to each county.

Treasurer's Report

Dr. Harris moved, seconded by Roberts to approve the Treasurer's report as submitted. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmeyer – aye; Tedder – aye; Jim Warren – aye.

Director's Report

Kelly reported the following:

Signed a contract with Professional Research Consultants (PRC) to perform a community health assessment to address the public health needs of both Sarpy and Cass Counties. PRC will be create focus groups to bring together and meet. Per Kelly, the Department has never used focus groups before and she feels we will benefit from the tremendous amount of information compiled.

In regards to the Public Health Clinic at Mission Junior High in Bellevue, Jennifer Fundus, Bellevue Public Schools, will be attending the next meeting to speak more about this topic.

The BOH would also like Kelly to invite Mike Williams, Williams-Deras & Associates to attend the next meeting to talk about upcoming insurance renewals.

Other Business

Nothing to report

Standing Committee Reports

- A) **Nomination Committee:** The committee will meet and report back at the next meeting.
- B) **Policy Committee:** Nothing to report
- C) **Personnel Committee:** Deferred to the Executive Committee
- D) **Program Committee:** Roberts informed the BOH of a training she attended that may be an avenue for the Department to pursue. It is Living a Healthy Life with Chronic Conditions. The focus is to gather leaders to encourage those with a chronic disease to gather for a 6 week training class on taking personal responsibility for themselves and their illness.
- E) **Medical Director's Report:** Nothing to report

Public Input

None

Information

A) **Announcements:** None

B) **Correspondence:** None

C) **Next Meeting:** August 22, 2011, 5:30 p.m., at the office of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046

Executive Session:

Dr. Strohmeyer moved seconded by Tedder to adjourn into Executive Session at 6:40 p.m. to discuss personnel matters. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmeyer – aye; Tedder – aye; Jim Warren – aye.

Roberts moved, seconded by Baroni to adjourn out of the Executive Session at 7:29 p.m. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – aye.

The BOH is in agreement to give Kelly a salary increase that will be retroactive to October 26, 2010. This increase will end October 2012 and Kelly will be re-evaluated at that time.

Tedder moved, seconded by Roberts to approve a salary increase for Kelly. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – aye.

Adjournment

The meeting was adjourned at 7:32 p.m.

Roberts moved, seconded by Davenport to adjourn. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – aye.