

Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
August 27, 2012

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Board President, Jane Nitchals, called the meeting to order at 5:30 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call states as follows:** John Baroni –present; Dale Davenport –present; Dr. John Harris – not present (arrived at 5:45 p.m.); Dr. Matt Neumann – not present (arrived at 5:45 p.m.); Jane Nitchals – present; Vicky Roberts – excused; Dr. Jeffry Strohmeyer – present; Dale Tedder – present; Jim Warren – present (left at 6:35 p.m.).

**Staff Present:** Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Nancy Braswell, Emergency Response Coordinator; Roseann Dobesh-DeGraff, Emergency Response Planning Specialist.

**Guests Present:** Roxanne Pfeifer, CPA; Stephanie Dow, Williams-Deras & Associates; Keith Deras, Williams-Deras & Associates.

**Approval of Agenda**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

Due to attendance and time constraints with Pfeifer, the BOH voted to hold the Treasurer's Report after the insurance renewal presentation. Tedder moved, seconded by Warren. Roll call states as follows: Baroni –aye; Davenport – aye; Dr. Harris – not present; Dr. Neumann – not present; Nitchals – aye; Roberts – excused; Dr. Strohmeyer – aye; Tedder – aye; Warren – aye.

**Approval of Meeting Minutes**

Dr. Strohmeyer moved, seconded by Baroni to approve the June 25, 2012 minutes as submitted. Quorum not present; motion denied.

At 6:35 p.m., once the BOH had a quorum the minutes were put to a vote:

Tedder moved, seconded by Dr. Neumann to approve the June 25, 2012 minutes as submitted. Roll call States as follows: Baroni –aye; Davenport – abstain; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmeyer – aye; Tedder – aye; Warren – abstain.

**Staff Presentation: Nancy Braswell, ERC and Roseann Dobesh-DeGraff, ERPS**

Braswell introduced Dobesh-DeGraff to the BOH. Dobesh-DeGraff started her position on July 31, 2012, bringing with her a wealth of knowledge and experience that qualifies her for the position of the Emergency Response Planning Specialist.

### **Treasurer's Report**

Pfeifer presented the 2012-2013 preliminary budget to the BOH. Tedder moved, seconded by Warren to approve the preliminary budget. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – aye.

### **Insurance Renewal: Stephanie Dow and Keith Deras, Williams-Deras & Associates**

Deras and Dow recommended the following to the BOH regarding the employee insurance renewing on October 1, 2012:

Health Insurance: Blue Cross Blue Shield (BCBS) came in with a 5% increase. Both Deras and Dow believe this is a minor increase and it would be in the best interest of the BOH and the Department employees to renew with the BCBS policy that includes the Health Savings Account. Tedder moved, seconded by Warren to renew the BCBS policy with the 5% increase. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – aye.

Dental Insurance: Deras and Dow suggest the BOH leave dental with Principal. Dr. Harris moved, seconded by Warren. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – aye.

Life, Accidental Death & Dismemberment and Long Term Disability Insurance: Deras and Dow recommended to the BOH that they move these policies from Principal and go with Reliance Standard. There is a significant cost reduction for these policies compared to Principal and they believe this would in turn offset the health insurance increase.

Davenport moved, seconded by Warren to accept the new Life, AD&D and LTD policies with Reliance Standard. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – aye.

The BOH discussed the option of giving the employees who are insured by the Department a one-time contribution of \$500 towards their HSA.

Dr. Harris moved, seconded by Davenport to give each employee on the Department's health insurance policy a one-time contribution of \$500 towards their HSA. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – nay; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – nay.

The BOH also discussed changing the percentage the employee pays towards their own health insurance premium. Each employee is currently paying 27% of the premium. The BOH recommended lowering the employee portion to 26% of the premium.

Warren moved, seconded by Dr. Neumann to change the employee health insurance premium portion from 27% to 26%. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – aye.

### **Director's Report**

Kelly reported the following:

The staff submitted, to Kelly, action steps toward the strategic plan. Kelly wanted the BOH to read through these action steps and let her know if they approve.

Davenport suggested to Kelly she look at best practice models that have been used. Tedder believes that this is a great place to start.

### **Other Business**

Nothing to report

### **Standing Committee Reports**

A) **Nomination Committee:** The BOH voted to re-appoint the following members:

Dale Davenport. Tedder moved, seconded by Baroni. Roll call states as follows: Baroni –aye; Davenport – aye; Dr. Harris – not present; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – not present.

Dr. Neumann. Davenport moved, seconded by Tedder. Roll call states as follows: Baroni –aye; Davenport – aye; Dr. Harris – not present; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – not present.

Dale Tedder: Dr. Neumann moved, seconded by Baroni. Roll call states as follows: Baroni –aye; Davenport – aye; Dr. Harris – not present; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye; Warren – not present.

B) **Policy Committee:** Nothing to report

C) **Personnel Committee:** Nothing to report

D) **Program Committee:** Nothing to report.

E) **Medical Director's Report:** Per Dr. Strohmyer, on page 3 of the Public Health Nurse's staff reports that the number of Hepatitis C cases is impressive. He believes this is an opportunity for education on Hepatitis C. MRSA for 2012 being reported as zero; Dr. Strohmyer doesn't agree with that number. Per Dr. Strohmyer, MRSA is everywhere.

### **Public Input**

None

### **Information**

A) **Announcements:** None

B) **Correspondence:** None

C) **Budget Meeting:** September 17, 2012, 5:30 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046

### **Executive Session:**

NA

### **Adjournment**

The meeting was adjourned at 7:10 p.m. by consensus. No roll call taken.

ATTEST:

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Jane Nitchals, President  
Sarpy/Cass Board of Health

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Matt Neumann, DDS, Secretary/Treasurer

Sarpy/Cass Board of Health