

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
September 13, 2010**

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Board Vice President, Dale Davenport, called the meeting to order at 5:35 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: Joni Albrecht – present; John Baroni – present; Dale Davenport – present; Dr. John Harris – excused; Dr. Matt Neumann – not present (arrived at 6:00 p.m.); Jane Nitchals – present; Vicki Roberts – present; Dr. Jeff Strohmyer – present; Dale Tedder - excused.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder.

Guests: Roxanne Pfeifer, Department Accountant, Rishel & Pfeifer, P.C.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Davenport called for an Executive Session at the end of the meeting to discuss personnel issues.

Nitchals moved, seconded by Roberts to adjourn into Executive Session at the end of the meeting. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – not present; Nitchals – aye; Dr. Strohmyer – aye; Tedder – excused.

Approval of Meeting Minutes:

Correction to the August 23, 2010 minutes regarding the department insurance renewal, Albrecht would like to correct the August 23, 2010 motion which stated the plan decision would be deferred to the Executive Committee. Correction should state: The BOH agreed to defer to the Executive Committee regarding plan renewal. The Executive Committee will review and recommend a new plan for the employees. The Executive Committee will then bring their recommendations back to the BOH.

Albrecht moved, seconded by Baroni to approve the August 23, 2010 meeting minutes with the correction to the Department insurance renewal: . Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – not present; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – excused.

Presentation: Fiscal Year 2010-2011 Budget Approval:

Pfeifer presented the proposed budget to the BOH.

Roberts moved, seconded by Nitchals to approve the budget as presented by Pfeifer. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – not present; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – excused.

2010-2011 Health Insurance Policy Renewal:

After review, the BOH agreed that the Blue Cross Blue Shield Option 4 would be the most cost effective plan for the staff. To keep the out-of-pocket deductible the same (\$3,500) for employees, the BOH also proposed to absorb \$1,000 of the \$4,500 deductible for all enrolled employees.

Nitchals moved, seconded by Baroni to approve BCBS Option4 and to absorb \$1,000 of the deductible for the enrolled employees. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – excused.

Other Business:

Nothing to report

Public Input:

NA

Information:

Nothing to report

Next Meeting: October 25, 2010, at 5:30pm, at the SCDHW offices.

Executive Session:

Albrecht moved, seconded by Roberts to adjourn into Executive Session at 6:15 p.m. to discuss personnel issues. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – excused.

The BOH discussed the salary percentage that is permissible for Kelly to allocate to each employee during an annual review for the 2010-2011 fiscal year.

Albrecht moved, seconded by Baroni to adjourn the Executive Session at 6:37 p.m. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – excused.

Roberts moved, seconded by Nitchals to approve giving Kelly, at her discretion, the authority to increase an employee's salary by 2-5% during an annual evaluation. Roll call states as follows: Albrecht – nay; Baroni – nay; Davenport – nay; Dr. Harris – excused; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – nay; Tedder – excused.

MOTION DENIED

Albrecht moved, seconded by Baroni to approve giving Kelly, at her discretion, the authority to increase an employee's salary by 1-3% during an annual evaluation for the 2010-2011 fiscal year. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – aye; Nitchals – aye; Roberts – nay; Dr. Strohmyer – aye; Tedder – excused.

Adjournment:

The meeting was adjourned at 6:45 p.m.

Albrecht moved, seconded by Dr. Strohmyer to adjourn the meeting at 6:45 p.m.. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – excused; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – excused.

ATTEST:

Dale Davenport, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health