

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
October 25, 2010**

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Board Vice President, Dale Davenport, called the meeting to order at 5:35 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: Joni Albrecht – present; John Baroni – present; Dale Davenport – present; Dr. John Harris – present; Dr. Matt Neumann –present; Jane Nitchals – present; Vicki Roberts – excused; Dr. Jeff Strohmyer – present; Dale Tedder - present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder.

Guests: Nikki Thurber, nursing student from UNMC; Whitney Denin, nursing student from Clarkson College .

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Dr. Strohmyer moved, seconded by to approve the agenda. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

An Executive Session was held at the end of the meeting. No roll call was taken.

Approval of Meeting Minutes:

Dr. Strohmyer moved, seconded by Albrecht to approve the September 13, 2010 meeting minutes as submitted. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – abstain; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Treasurer's Report:

Kelly is going to work with the (department accountant) Pfeifer, to reformat the treasurer's report. No action needed.

Tedder moved, seconded by Albrecht to approve the presented Treasurer's Report. Roll call states as follows: Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Director's Report:

Kelly gave each BOH member a copy of the Department's annual report that is required each year by the State of Nebraska. Kelly will present this to both the Sarpy and Cass County Commissioners. Kelly asked the BOH members for additional ideas of where they would like copies of the annual report to be sent. The following ideas were given: School districts, local newspapers, the local Chamber of Commerce offices in the area; Police departments; area physicians.

Kelly will be attending the Public Health Forum at the Scott Conference Center on Thursday, October 28, 2010. She encouraged the BOH members to attend. There will be a presentation by Dr. Raymond about public health and the funding of public health in Nebraska.

Kelly has written a letter, signed by each BOH member, endorsing the SHARP survey. This letter will be sent out to the schools who have not volunteered to be a part of this survey.

Other Business:

National Association of Local Boards of Health Conference Review (NALBOH) - Jane Nitchals & Dale Davenport

Nitchals spoke briefly about the conference she attended back in August. Nitchals reported the conference focused on BOH member education on current issues across the country. Nitchals spoke with Margaret Brink, President, State Association of County and City Health Officials (SACCHO). Per Nitchals, Ms. Brink would be willing to lead a training session for the Sarpy/Cass BOH.

Per Davenport, they discussed very creative ways between private and public ventures and the sustainability of bike trails and sidewalks that connect to schools to keep children active.

Standing Committee Reports:

Nomination Committee: Per Dr. Strohmyer, no one will be interviewed at this time. Roberts will remain in the Cass County BOH representative seat on an interim basis. The nominating committee proposes an amendment to BOH member term limits in the by-laws.

Proposal to amend by-laws (regarding term limits):

At the end of the Board members second term (6 years total), the Board member may reapply for an additional term (3 years). After the additional 3 year term, the Board member will need to reapply for the Board position.

This proposed policy will be reviewed and voted on at the next meeting.

Policy Committee: Nothing to report

Personnel Committee: Nothing to report. Davenport would like to adjourn into Executive Session to discuss a personnel issue.

Medical Director's Report: Per Dr. Strohmyer, Monica Ulses, Public Health Nurse, continues to investigate intermittent cases of pertussis. Dr. Strohmyer noted that Ulses is doing a very good job on keeping up with these investigations.

Public Input:

NA

Information:

Nothing to report

Next Meeting: November 22, 2010, at 5:30pm, at the SCDHW offices.

Executive Session:

Tedder moved, seconded by Albrecht to adjourn into Executive Session at 6:35 p.m. to discuss personnel issues. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

The BOH re-visited the salary percentage discussion from the last meeting.

Albrecht moved, seconded by Nitchals to adjourn the Executive Session at 7:05 p.m. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Tedder moved to re-establish the 3-5% Kelly was initially allotting for annual employee salary increases for the 2010-2011 fiscal year, not to move forward with the new percentage of 1-3% for the 2010-2011 fiscal year as voted on by the BOH. No second was given. Motion denied.

Adjournment:

The meeting was adjourned at 7:06 p.m.

Albrecht moved, seconded by Baroni to adjourn the meeting at 7:06 p.m.. Roll call states as follows: Albrecht – aye; Baroni – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

ATTEST:

Dale Davenport, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health