

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
November 22, 2005**

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The meeting was called to order at 6:30 p.m. by Board President, Virgil Keller, on November 22, 2005 at the Plattsmouth Chamber of Commerce, located at 918 Washington Avenue, Plattsmouth, NE, 68048.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Kathy Burson – absent; Bob Clancy – present; Dr. Linda Ford – not present (**joined meeting via conference call at 6:55pm**); Tim Gay – not present (**arrived at 7:15pm**); Virgil Keller – present; Carrie Krist – present; Nancy Noda – not present (**arrived at 6:35pm**); Vicki Roberts – present; Dr. Frank Varon – absent.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder

Guest(s) Present: Mike Polk, Attorney, Adams & Sullivan

Approval of Agenda:

Additions to Other Business (per Clancy): Maternal Child Health (MCH) grant rejection and Department Smoking Cessation being offered to citizens of Sarpy and Cass counties.

Addition to Executive Session (Per Varon): Environmental Issue.

Consensus of the Board to approve the agenda as amended.

Approval of October 25, 2005 Meeting Minutes:

Clancy moved, seconded by Roberts to approve the October 25, 2005 meeting minutes. Roll Call states as follows: Burson – absent; Clancy – aye; Dr. Ford – not present; Gay – not present; Keller – aye; Krist – aye; Noda – not present; Roberts – aye; Dr. Varon – aye.

Director's Report:

Kelly has been working with Mark Frill, DDS, to recruit an area dentist to replace Dr. Varon on the Board of Health (BOH). Kelly will report back to the BOH when she speaks to Dr. Frill. Dr. Varon is willing to stay on until a replacement is found.

Also, Kelly has met with Bill Cover from Cass County Emergency Management Agency (CCEMA) for a Cass County ID badge and will be going on a tour of Cass County at a later date.

On October 25th, Kelly participated in a local health director conference call regarding the influenza season. Only one confirmed case of Influenza A in Nebraska at this time. There has been no notice of shortage of the flu vaccine reported, as of yet; however, Directors were informed the state may need organizations with extra vaccines to share.

Other Business:

Rules & Regulations (Mike Polk):

The BOH can adopt these rules and regulations. The BOH must publish a notice of a public hearing about the quarantine rules and regulations at the next BOH meeting. At that meeting,

these rules and regulations can be adopted. After they are adopted the BOH must present them to both Sarpy and Cass County Boards.

At Polk's recommendation the BOH should also hold a public hearing on the nuisance regulations at the next BOH meeting. (The nuisance regulations only apply to areas outside the city limits and only to matters of public health). Per Polk, the BOH is not required to adopt these nuisance regulations.

The final decision of the BOH was to: Hold the public hearing about the quarantine and nuisance rules and regulations, and move forward on the quarantine rules and regulations, but defer any vote on the nuisance regulations until the January meeting.

It was by consensus of the BOH to move the December BOH meeting to the 20th.

MCH Grant Denial:

Clancy's concerns with the MCH grant that was denied:

- 1) There were only two participants in the program.
- 2) One of the participants according to the report was being over paid for what they were providing.
- 3) The dollar amount requested for renewal (\$243,000) vs the dollar amount of what was requested last year (\$85,000).

Clancy expressed concern that the Board was not aware of the new dollar amount that was being asked for in the grant renewal process.

Per Kelly, there are contracts relating to MCH that Cindy Ossino has the skill set to manage that will be awarded in late December. The SCDHW will be contacted about the contract awards.

Smoking Cessation:

Clancy would like to see the Department and the BOH be more proactive in helping citizens of Sarpy and Cass Counties to quit smoking.

Standing Committee Reports:

Nominating Committee: Clancy has been working with Kelly to find an area dentist to take over for Dr. Varon.

Finance Committee: Kelly thanked Ponec for her work on the audit. Clancy moved, seconded by Varon to approve the Financial Report. Roll call states as follows: Burson – absent; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – aye.

Public Relations/Outreach Committee: Nothing to report

Personnel Committee: Keller has spoken to Kelly about developing a work plan. Keller noted that the first two sections of the PHAN BOH manual have been sent out.

Program Development: Per Noda, the committee has met and reviewed 4 grants and contingency letters will be sent out. Organizations/ Programs submitted grants are: American Lung Association (Comprehensive Asthma Management Program); Cass County Walking Program; UNO Bound to Be Active (Book Club); Sarpy County Juvenile Wellness program.

Noday moved, seconded by Clancy to allow committee to act once grants come back with contingencies met. Roll call states as follows: Burson – absent; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – aye.

Community Education/Disease Prevention: Dr. Varon will meet with Kelly and Cindy Ossino about smoking cessation.

Medical Director's Report: Dr. Ford would like it noted that the Sarpy/Cass Department of Health & Wellness has an excellent staff. Also, there will be a letter going out to Sarpy and Cass physicians about joining a Physicians Advisory Board.

Public Input: None

Information:

Announcements:

Correspondence: None

Next Meeting: Tuesday, December 20, 2005, 6:30pm, Sarpy/Cass Department of Health & Wellness office, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Executive Session: 8:00 pm, Noda moved, seconded by Clancy to adjourn into Executive Session. Roll Call States as follows: Burson – absent; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – aye.

Executive Session was adjourned at 8:35 pm.

Adjournment: Consensus of the BOH to adjourn at 8:36 pm. No roll call taken.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health