

**Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
April 24, 2006**

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The meeting was called to order at 6:30 p.m. by Board President, Virgil Keller, on April 24, 2006 at the Plattsmouth State Bank, 446 Main Street, Plattsmouth, NE 68048

**Roll Call:**

Erin Ponec, Acting Recorder, conducted Roll Call

**Roll Call States as follows:** Bob Clancy – present; Dr. Linda Ford – present; Tim Gay – present; Virgil Keller – present; Carri.e. Krist – absent; Dr. Matt Neumann – present; Nancy Noda – present; Vicki Roberts – absent.

**Staff Present:** Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

**Guest(s) Present:** Lt. Russ Zeeb, Sarpy County Sheriffs Department; Sheriff Jeff Davis; Mike Polk, Adams & Sullivan

**Approval of Agenda:**

Addition to Other Business: Discussion of BOH meeting frequency.

Gay moved, seconded by Clancy to approve the agenda as amended. Roll Call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Nancy Noda – aye; Roberts – absent.

**Approval of March 27, 2006 Meeting Minutes:**

Gay moved, seconded by Noda to approve the meeting minutes as submitted. Roll Call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Nancy Noda – aye; Roberts – absent.

**Discussion to Adopt Nuisance Regulations: Mike Polk**

After discussion between Polk and Kelly, Polk recommends the board table the nuisance regulations for 6 months because of the fact that surrounding towns already have nuisance reporting practices in place, i.e., Bellevue, Plattsmouth, Papillion, and also there are infrequent nuisance reports due to a lack of calls to the department.

Per Clancy, in six months, is the Department going to be allowed to adopt the nuisance regulations drafted by Polk, or is the Department obligated to adopt the nuisance regulations placed by the state?

Per Polk's suggestion, Kelly should send a letter to HHS in regards to whether the sate department is mandating these nuisance regulations or not.

Clancy moved, seconded by Dr. Ford to table the nuisance regulations for 6 months, and for Kelly to draft a letter to HHS in regards to mandating. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Nancy Noda – aye; Roberts – absent.

Polk also discussed procedural changes to the open meetings laws. The agenda format that is currently used for the monthly meetings need to be more descriptive. Polk will work with Ponec

to have the agenda revised by the next meeting to ensure that we are in compliance with the new open meetings laws.

**Presentation: Methamphetamine Education in Schools**

Lt. Russ Zeeb and Sheriff Jeff Davis presented their intervention work and suggested the possibility of a cooperative effort with the Health Department.

**Treasurer's Report:**

Gay moved, seconded by Dr. Ford to approve the Treasurer's Report as presented. Roll call states as follows. Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – out of the room; Roberts – absent.

**Director's Report:**

Kelly reported the following:

Mumps Outbreak: Cass county – no confirmed cases; Sarpy county – 1 confirmed; 2 probable.

Legacy Foundation Grant (Smoking Cessation Program): Letter received, out of 150 applicants SCDHW is now one of 30 organizations in contention for being awarded the grant.

**Other Business:**

Kelly suggested that the board might want to consider bi-monthly meetings. At this time it has been decided to tentatively skip the June meeting, and further discussion will take place at the May meeting.

Clancy would like Kelly to talk with Polk about the legality of purchasing food for department meetings, i.e., BOH meetings, Physicians Advisory Board meeting. This matter will be added to the agenda for further discussion at the May meeting.

Clancy added, it is very important that when any committee takes an action or needs to expend resources, that it receives full sanction that of the board.

**Standing Committee Reports:**

**Nomination Committee:** Clancy has sent out nomination letters to 8 interested candidates.

**Personnel Committee:** Kelly has been working with the committee regarding evaluations/salary adjustments.

**Program Development:** Per Noda, one application has been received. Gay and Neumann will participate in this committee.

**Medical Director's Report:** Dr. Ford spoke about the second meeting of the Physicians Advisory Board. Clancy would like to keep the focus on the BT pandemic flu presentations and keeping within the structure of the BT grant guidelines.

**Public Input:** None

**Information:** None

**Correspondence:** None

**Next Meeting:** Monday, May 22, 2006, 6:30pm at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Executive Session:** None

**Adjournment:**

Clancy moved, seconded by Neumann to adjourn the meeting at 8:00pm. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – absent.

ATTEST:

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Virgil Keller, President  
Sarpy/Cass Board of Health

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Vicky Roberts  
Secretary/Treasurer  
Sarpy/Cass Board of Health