

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
May 22, 2006**

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The meeting was called to order at 6:40 p.m. by Board Vice President, Nancy Noda, on May 22, 2006 at the Sarpy/Cass Department of Health & Wellness.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Bob Clancy – not present (**arrived at 6:42 p.m.**); Dr. Linda Ford – present; Tim Gay – absent; Virgil Keller – absent; Carrie Krist – present; Dr. Matt Neumann – present; Nancy Noda – present; Vicki Roberts – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

Guest(s) Present: None

Approval of Agenda:

Roberts moved, seconded by Neumann to approve the agenda. Roll call states as follows: Clancy – not present; Dr. Ford – aye; Gay – absent; Keller – absent; Krist – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Approval of April 24, 2006 Meeting Minutes:

Roberts moved, seconded by Krist to approve the meeting minutes. Roll Call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Nancy Noda – aye; Roberts – absent.

Treasurer's Report:

Roberts informed the Board of the following:

She has met with Kelly and Roxanne Pfeiffer in regards to budgeting for Fiscal Year 2006-2007. Roberts and Kelly discussed with the Board changing some of the line items in the budget to more accurately reflect accounts used by the Department.

Pfeiffer asked that Kelly reiterate to the Board that the budget needs to be submitted to the state by September 20, 2006.

Clancy moved, seconded by Dr. Ford to approve the Treasurer's Report. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – absent; Keller – absent; Krist – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Director's Report:

Additional Information:

Kelly received a phone call from Dave Palm informing her that the state has approved, without changes, the Quarantine and Isolation Regulations submitted by the Sarpy/Cass Department of Health. Signed copies will be mailed. SCDHW is the second health department to complete this task.

Kelly has been working with Dr. Ford in regards to Monica Uises, Public Health nurse administering tuberculosis (TB) skin testing for day care providers at Offutt Air Force Base, here

at the department. Mike Polk, department attorney is drafting a disclaimer to attach to the paperwork that is filled out by the client. A minimal fee will be charged.

Kelly presented the BOH with two options for the MCH contracts:

- 1) Creating an MCH coalition that identifies system-level strategies to improve birth outcomes in the community (i.e. prematurity, low birth weight, infant morbidity and mortality).
- 2) Create an MCH coalition with the purpose of informing the public and enforcing legal requirements that protect the health and safety of children and youth regarding: underage drinking OR hospitalization rates and deaths of children due to unintentional injuries.

The Board expressed interest in contract option 2, and also in collaborating with an existing community program.

Kelly also informed the BOH that all 6 month evaluations are complete; as well as, Nancy Braswell's two-year, and Cindy Ossino's one-year evaluations.

Roberts wanted it noted in the minutes that she has attended three of the Pandemic Flu planning meetings that are being given by Nancy Braswell, and they have all be excellent.

Other Business:

Nothing to Report

Standing Committee Reports:

Nomination Committee: Clancy has a few applicants; will be conducting interviews after Memorial Day.

Personnel Committee: Defer to Exec. Session

Program Development: \$5,000 mini-grant has been awarded to the University of Nebraska Medical Center (UNMC) College of Nursing to have a mobile medical unit visit Sarpy and Cass Counties.

Medical Director's Report: Mumps cases have gone down; only 7 confirmed/probable. DEQ has been doing surveillance of lake algae; too early for West Nile Virus (WNV).

Public Input: None

Information: None

Correspondence: None

Next Meeting: Monday, July 24, 2006, 6:30pm at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Executive Session:

Dr. Ford moved, seconded by Clancy to adjourn into Executive Session at 7:40 p.m.. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – absent; Keller – absent; Krist – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

At 8:06 the Board came out of executive session and continued the board of directors meeting agenda. A motion was made by Vicki Roberts and second by Robert Clancy that Dianne Kelley the Executive Director of the Sarpy Cass County Department of Health and Wellness, be given a one time check in the amount of 2.5% of her current salary in recognition of her excellent work in leading the department during the last 6 months. Role call was taken: Clancy - aye, Dr. Ford - aye, Krist- aye, Dr. Neumann - aye, Noda - aye, Roberts - aye Gay absent. There was no further discussion.

The motion carried with roll call states as follows: Clancy - aye, Dr. Ford - aye, Krist - aye, Dr. Neumann - aye, Noda - aye, Roberts - aye, Gay - absent.

Adjournment:

Clancy moved, seconded by Neumann to adjourn the meeting at 8:12pm. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – absent; Keller – absent; Krist – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health