

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
July 24, 2006**

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July, 24, 2006

The meeting was called to order at 6:30 p.m. by Board President, Virgil Keller, on July 24, 2006 at the Sarpy/Cass Department of Health & Wellness.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Bob Clancy – present; Dr. Linda Ford – present; Tim Gay – not present (**arrived at 6:45**); Virgil Keller – present; Carrie Krist – present; Dr. Matt Neumann – present; Nancy Noda – present; Vicki Roberts – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

Guest(s) Present: Roxanne Pfeifer, Department CPA; Judy Cline, Eastern Nebraska Office on Aging.

Approval of Agenda:

Agenda was approved by consensus.

Approval of May 22, 2006 Meeting Minutes:

Amendment: Page 1 last sentence of the first paragraph; Per Kelly the Department of Health & Wellness was the second Health Department in the state to complete the Quarantine and Isolation Regulations, not the first.

Dr. Ford moved, seconded by Roberts to approve the May 22nd meeting minutes as amended. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – not present; Keller – aye; Krist – aye; Dr. Neumann – aye; Nancy Noda – aye; Roberts – aye.

Judy Cline, Eastern Nebraska Office on Aging

Ms. Cline transports elderly, chemotherapy, dialysis, etc., patients to doctor appointments and outings. She came to the Board meeting to inform about their transportation program and ask the Board for funding for the program.

The Board suggested that Ms. Cline apply for a Sarpy/Cass Department of Health & Wellness mini-grant.

Pandemic Flu Update by Nancy Braswell, Emergency Response Coordinator

Per Braswell:

- 31 public pandemic flu presentations have been done to date
- 11 Sarpy and Cass county school presentations have been made.
- Both Sarpy and Cass counties have established Pan Flu planning committees (51 members total).
- Information dissemination:
 - 18,000+ brochures have been passed out
 - Over 10,000 Homebound Preparedness brochures have been distributed
 - There have been 3 newspaper articles regarding PanFlu.
- After discussion of purchasing additional amounts of the antiviral medication it was the consensus of the board to defer action until a later date.

Treasurer's Report:

Pfeifer presented the preliminary 06-07 budget to the Board.

Kelly discussed with the Board a proposal to set up a three year contract with the audit firm of Schleisman Onken & Associates at the following rates for an annual audit: 2006 - \$3,700; 2007 - \$3,900; 2008 - \$4,100.

Gay moved seconded by Clancy to permit Kelly to sign the three year contract with Schleisman Onken & Associates. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Dr. Neumann – aye; Nancy Noda – aye; Roberts – aye.

Director's Report:

Per Kelly, the Department was not funded for the Elder Care grant that was applied for; however, we will be involved with the Partners on Aging program.

The Maternal Child Health contract has been signed and mailed back to the State. Applications are being taken and interviews will be held for the hiring of a contracted part-time employee.

Kelly spoke about the visit from staff University of Nebraska Medical Center (UNMC). UNMC is interested in our information systems and perhaps have the department act as a pilot program for a system called Biosense. Biosense is where epidemiology data is sent directly to the CDC.

Sudanese Outreach: Kelly discussed the issue regarding participation in working in cooperation with the Douglas County Health Department in serving the Sudanese community in Sarpy/Cass counties. Douglas is requesting help by having our Department pay a portion of an outreach staff person's salary to serve Sarpy and Cass counties Sudanese population. The concept is to conserve costs for both health departments with an outreach worker that speaks the Nuer language. Kelly was advised to look into the matter further including a clearer idea of the number of Sudanese residing in our service area.

Other Business:

Nothing to Report

Standing Committee Reports:

Nomination Committee: Nomination of Dale Davenport, Creighton University College of Medicine.

Clancy moved, seconded by Gay to nominate Dale Davenport as the newest member of the Board. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Personnel Committee: Keller passed out information on the State's request that we act as a site to do a performance review for accreditation.

Program Development: Nothing to Report

Medical Director's Report: Nothing to Report

Public Input: None

Information: None

Correspondence: None

Next Meeting: Monday, August 28, 2006, 6:30pm at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Executive Session: None

Adjournment:

Dr. Neumann moved, seconded by Krist to adjourn the meeting at 8:45pm. Roll call states as follows: Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health