

SARPY/CASS DEPARTMENT OF HEALTH & WELLNESS

MEETING MINUTES

Midlands Hospital - Boardroom

JUNE 24, 2002, 6:30 P.M.

Vice President Nancy Noda called the meeting to order at 6:40 P.M., June 24, 2002.

Vice President Noda was presiding in the absence of President Virgil Keller, who was home ill.

ROLL CALL and APPROVAL of MINUTES

Present: Kathy Burson, Sarpy County Commissioner Aldona Doyle, Dr. Linda Ford (arrived at 6:45 p.m.), Cass County Commissioner Boyd Linder, Nancy Noda, Nancy Reissig, Dr. Matt Severin, and Dr. Frank Varon. Sarpy County Administrator Mark Wayne and Sarpy County Deputy Attorney Gretchen Forney were also present. Kay Nikodym, Sarpy County Administrator's Office, recorded the meeting.

Doyle moved, seconded by Severin, to approve the minutes of the June 4, 2002 meeting as presented. Ayes: Burson, Doyle, Ford, Linder, Noda, Reissig, Severin and Varon. Nays: None. Absent: Keller.

Presentation by Fred Uhe in regard to the State Budget was deferred until a later meeting. Mr. Uhe encountered a last minute conflict and was unable to attend. There will be a special session of the Unicameral in late July and it was discussed that Health Department Board members should be contacting their senators to make known their wishes, concerns, and to be informed as to what the Senators are considering.

OLD BUSINESS

The Maternal Child Health Grant is due July 1st. Vice President Nancy Noda will sign the grant in President Virgil Keller's absence. Severin moved for discussion of the grant and Doyle seconded. Discussions centered on minor changes in the grant write up and also changes in the numbers of training manuals, magazines, posters, pamphlets, office coordinator guides, and training videos to order. Dr. Ford asked that appropriate wording be added that would allow the evaluation of the impact the grant had on the child - i.e. birth weight, recurrent respiratory infections, infant mortality, incidence of asthma, impact of second hand smoke, etc.

Severin called the question, Doyle second. Ayes: Severin, Doyle, Varon, Ford, Binder, Reissig, Noda and Burson. Nays: None Absent: Keller. Motion carried.

A report on the status of the hiring of the Health Director was given by Mark Wayne. The job notice has been in the Omaha World Herald for two weeks and will run another week. The notice has also been posted on the Nebraska and National Public Health websites, as well as the Omaha World Herald and Sarpy County websites. The position will close on July 19th. Ford moved to establish a Task Force to set procedure, questions, etc for the interview process for the Health Director. Burson seconded. Ayes: Doyle, Severin, Ford, Varon, Binder, Reissig, Noda and Burson. Nays: None Absent: Keller Motion carried. Noda, Burson and Doyle volunteered to make up this Task Force.

Dr. Varon requested that the legality of restricted personal use of tobacco in the Job Description for the Health Director be researched by Deputy County Attorney Gretchen Forney and that she report at the next board meeting as to her findings. The Board concurred with this request.

The Board also decided that Mark Wayne and Dr. Severin would perform the initial screening of job applicants and present the viable candidate's applications at the next Board meeting.

Dr. Ford moved to wait until the Health Department had developed a strategic plan before making any decisions on the "Our Healthy Community Partnership" participation. Severin seconded. Ayes: Doyle, Severin, Ford, Varon, Reissig, Noda and Busons. Nays: Non. Absent: Keller. Motion carried.

Since the Department budget will not be approved until the middle of September, the Board decided to defer this discussion until a later meeting.

NEW BUSINESS

Dr. Varon suggested that the Needs Assessment be deferred until the Health Director is hired. Discussion followed suggesting a Public Health facilitator be utilized by the Board for development of a strategic plan. The University of Nebraska at Omaha, Public Health Department and Dr. Magna Peck at UNMC would both be excellent resources for input. Dr. Ford and Mark Wayne will research this and report back to the Board. Kathy Burson will followup with Dr. Magna Peck and report her findings to the Board.

The Proposed Contract for Communications was discussed by Mark Wayne. The Health Department is eligible to apply for this \$6,000 contract thru the State of Nebraska. Severin moved that Mark be authorized to sign the contract to apply for the funds. Ford seconded. Ayes: Severin, Doyle, Ford, Varon, Binder, Noda and Burson. Nays: None. Absent: Keller. Motion carried.

The discussions of key committees or task groups was deferred until the next meeting as it was added to the agenda at the request of President Keller, who was not in attendance due to illness.

The Minority Health Strategic Planning Session to be held on July 29, 2002 was presented to the Board for their discussion. It was decided that Mark Wayne would attend this session to represent the Sarpy/Cass Department of Health & Wellness Board.

Kathy Burson had attended a presentation by the Data Use Academy. She reported on the structure of the Academy, which is located in Omaha, the purpose of the Data Use Institute, the scope and structure of their training, etc. August 1, 2002 is the deadline to apply for inclusion in this year's training schedule. It was suggested that we look at this very closely before deciding to apply. Costs are \$1,500 per core member - but the Academy does have funds available to help defray some costs. Varon, Doyle, Reissig and Burson will form a task force to determine if the Department and community are ready for inclusion in the Academy training this year and make a recommendation at the next Board meeting, at which time the Board will make a decision.

EXECUTIVE SESSION

The Board adjourned to Executive Sessions to discuss security.

The Board reconvened to Regular Session.

CORRESPONDENCE:

A letter from Ron Ross, NE Dept of Health & Human Services was read.

Information and an application was received from the Public Health Association of Nebraska. Following discussion, Ford moved the Sarpy/Cass Department of Health and Wellness Board join. Severin seconded. Ayes: Doyle, Severin, Ford, Varon, Binder, Reissig, Noda and Burson. Nays: None. Absent: Keller. Motion carried.

The Title 402 Nebraska Health Care Funding Act was presented to the Board just for information.

The correspondence from the Nebraska Health and Human Services System on Radon was also presented for the Board's information.

Correspondence from John Hopkins Women's and Children's Health Policy Center was presented also for information.

ANNOUNCEMENTS:

The next Sarpy/Cass Department of Health and Wellness Board meeting will be held on July 16, 2002 at 6:30 PM in the Board of Directors Conference Room at Midlands Community Hospital, 11111 South 84th, Papillion, NE. It was also tentatively agreed that the August Board meeting would be held on August 13, 2002.

ADJOURNMENT:

At 9:15 PM Severin moved the meeting be adjourned until July 16, 2002 at 6:30 Pm. Seconded by Ford. Ayes: Severin, Doyle, Varon, Ford, Binder, Reissig, Noda and Burson. Nays: None. Absent: Keller. Motion carried and meeting was adjourned.

President, Sarpy/Cass Dept. of Health & Wellness

ATTEST: _____
Treasurer/Secretary